

**TPSHA Board Meeting**  
**March 18, 2019**  
**6:30 pm – Terri Hutter’s House**

Meeting called to order at 6:34 PM

Members Present: Brian Corcoran (virtual), Terri Hutter, Jim Sisung, Michael Garris, Mike Losey

Members Absent: none

*Other: Janice Raymond (joining beginning May 2019)*

- A. Approve February Agenda
  - i. Moved by Mike G. supported by Jim, to approve the agenda.  
Motion carried unanimously
  
- B. Approve February 2019 Meeting Minutes
  - ii. Moved by Terri supported by Mike G, to approve the December 2018 meeting minutes. Motion carried unanimously
  
- C. Approve Bills/Sign Checks
  - i. Debit            IRS Federal (Taxes)                            \$773
  - ii. Check#1123 DK Services (Snow Removal)            \$805
  - iii. Debit            Republic Svcs (Trash Removal)                        \$868.26
  
- D. Review 2018 Budget, Financial Statements
  - i. The financial statements were reviewed.
  
- E. Old Business
  - b. Delinquent Homeowners:
    - i. All paid except one.
    - ii. Terri will add appropriate late fees to invoice per CC&R’s.
  
- F. New Business
  - a. TPSHA Correspondence-Homeowner-related Issues:
    - ii. Mike Garris to removing the old bulletin board and post, save the dog cleanup sign.
    - iii. Laurie email regarding people cutting through TPS because of Brassow Road bad condition. Reached out to Lodi township and forwarded email response back to Laurie.
    - iv. Water is building up by the mailboxes. Mike Garris will look at the ground situation when he is removing the sign if Mulch needs moved to allow for better drainage.
    - v. The contract for services for Information Officer, Laurie Foondle was signed by Jim and Terri.

G. Grounds Maintenance:

a. Update from Brian Regarding Maintenance

- i. Spring cleanup bid presented and reviewed DK services bid totaling \$2,100. All other bids verbally were much higher than DK.

Moved by Terri to approve DK services to win the bid for the spring cleanup service supported by Jim. Motion carried unanimously

- ii. West and East Pond Cleanup Bid review

Moved by Jim to approve DK services to win the bid for the pond cleanup service totaling \$1,750 on the condition that it is inclusive of remove all debris. Supported by Mike G. Motion carried unanimously.

- iii. Yard waste starts First Thursday after April 1st. This is already on the website. Mike will post by the mailboxes.

- iv. Entrance planter box plantings. Board will wait until Spring flowers come up and are finished and will decide what to plant for summer.

H. Open Floor

I. Adjournment

- i. The Meeting was adjourned at 7:28 pm
- ii. The next meeting will be 4/15/2019 @ 6:30 pm, Mike Garris' House